

Note: These minutes are a draft and are not to be considered official until approved at the next meeting.

	<p>Iowa 911 Communications Council Meeting Thursday, September 8th, 2022 9:00 – 10:15 AM Dallas County Human Services Campus 25747 N Avenue, Adel IA 50003</p>
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Call to Order

The meeting was called to order by Chair Rob Rotter at 9:00 A.M. and a quorum was determined from those present.

Roll Call

	Representative	Attendance
Iowa Association of Public Safety Communications Officers (APCO) Secretary	Cara Sorrells	Present
alternate	Angie Dobyys	Present
Iowa Chapter of the National Emergency Number Association (NENA)	Chris Jasper	Present
alternate	Shanna Krogmeier	
Iowa Geographic Information Council	Lawrence Hartpence	Present
alternate	vacant	
Iowa State Sheriffs & Deputies Association (ISSDA)	Robert Rotter	Present
alternate	Brad Shutts	
Iowa Peace Officers Association (IPO)	George Griffith	Present
alternate	vacant	
Iowa Professional Firefighters (IAPFF)	Mike S. Bryant	Present
alternate	Doug Neys	
Iowa Firefighters Association (IFA)	Mark Murphy	Present
alternate	Tom Berger	
Iowa Emergency Managers Association (IEMA)	Tracey Bearden	Present
alternate	Sean Snyder	
Iowa Department of Public Safety (IDPS)	Richard Pierce	Present
alternate	Robert Johannesen	
Iowa Emergency Medical Services Association (IEMSA)	Rob Dehnert	Present
alternate	Paul Andorf	
Iowa Telephone Association <15,000	Jack DeAngelo	Present
alternate	Pat Snyder	
Iowa Telephone Association >15,000	Taylor Teepell	Absent
alternate	Wayne Johnson	
Cellular Providers	Steve Zimmer	Absent
alternate	Bill Tortoriello	
PCS Providers	Joe Sargent	Absent
alternate	vacant	
Auditor of the State, Ex-Officio member	John McCormally	Absent
Staff:		
Blake DeRouchey, 911 Program Manager		Present
Allie Bright, 911 Program Planner		Present

Guests also present in person or by teleconference:

Steph DeVault
Hollie Davidson, ISICSB
Bill Burnett, Comtech
Lynne Warren, Zetron
Amanda Pyle, Story County 911
Mike Hardy
Brenda Vande Voorde, Fayette County 911
Evan Johnson, LSA
Paul Guest, Zetron
Kirk Hundertmark
Jason Hoffman, Carroll Comm Center
Tom Holladay, RACOM
Terry McClannahan, Dallas County SO
Mark Van Hooser, Buena Vista Co 911
Dominic Baldi, IUB
Rhonda Braudis, Marshall County Comm
Chad Gappa, Motorola
Heath Hove, Iowa DPS
Tony
Curtis Walser, Cedar Rapids Fire/Deputy SWIC
Haley Nichols, ILEA
Ann McBride

Thomas Gavin
Sarah McClure, Ames PD
Todd Malone, SECC
Samantha Rumph
Diane Sefrit, SCI Regional 911
Nick Brockman, Polk County SO
Dawn
Thomas Millikin, Ottumwa PD
Lisa Flask, Lumen
Jim Sholly, Cerro Gordo County
Duane Vos, RACOM
Eric Porter
Paige Baetsle, Iowa County 911
Erin Froning, Cerro Gordo County
Jen Crandell, ICN
Jim Sholly, Cerro Gordo County
Luke Erpelding, Iowa Dept of Public Safety
Zach Engstrom
Mindy Benson, Black Hawk County EMA
Scott Richardson, Iowa Dept of Public Safety
Brad Button, Des Moines PD
Chris Hare, Buchanan County EMA

Introductions

Chair Rob Rotter welcomed everyone. Additionally, he welcomed Tracey Bearden back to the Council representing IEMA. A roll call was conducted by Secretary Cara Sorrells of the board members in attendance. A quorum was established, and the meeting continued.

Approve the Agenda

Chair Rob Rotter asked for a motion to approve the agenda as presented. Motion by Tracey Bearden to approve the agenda. Seconded by Cara Sorrells. All ayes. Passed.

Approve the Minutes

Chair Rob Rotter asked for a motion to approve the previous meeting minutes. Motion by George Griffith to approve the minutes. Seconded by Richard Pierce to approve the minutes of August 11th, 2022. All ayes. Passed.

State of Iowa Administrator Reports (Blake DeRouchey)

Program Manager Report

- PSAP Leadership Training – September 14th

- Form Collection Email – After Council meeting
 - New Expenditure Collection Form/Instructions Finalized and Approved
- Telecommunicator Training Board

2023 GIS Information

- Benchmarks 2023
 - **Upload Quarterly**
 - 98% GIS
 - 98% ALI to Road Center Line
 - 0 Critical errors
 - Paid out at end of quarter
 - Anticipate moving to monthly for FY 24

FY2023

- Q1: 82 Counties
 - Payout at end of Quarter

Current Travel/Public Ed/Training Fund

- **100,000 Annually (FY2023)**
- Total Approved: \$0.00
- Requested: \$7,000
 - Iowa NENA Fall: \$5,000
 - Iowa APCO Fall: \$2,000
- Remaining if approved: \$92,712

Blake reminded everyone that the PSAP Leadership training is next week on September 14th. This is the 6–7-hour course that they developed over the last year or two designed for PSAP supervisors, service board chairs, and others like that. It is being held at the state EOC and online registration has technically closed this morning. If you or someone you know really wants to get into that training send them an email. This is the second time they have held this course, and they are looking to do it again or about twice a year. So, if you have not been able to attend the course, they will be looking to hold it again in early 2023.

Right after the meeting, check your emails, as you will have the annual email asking for the start of the annual forms that they collect. This includes the PSAP update form to make sure the distribution lists are up to date, the service board membership forms (which is a requirement as part of your 911 service plan), and the newly updated expenditure collection form. It includes the new instructions for that revised form.

Last week or two weeks ago the ILEA Telecommunicator Training Board met, and Blake sits on that board representing HSEMD. Chris Jasper, who is also on the 911 Council, sits on the board as well representing Iowa NENA. They started looking at some of the older bylaws from when the board met more often. There is supposed to be a close connection between the Council and the Telecommunicator Training Board. There was discussion about trying to make that connection a little bit more solid than it has been in the last couple of years. A couple of things that were discussed there were about the 40-hour basic telecommunicator course. The training board did recommend to the ILEA Council that the 40-hour NENA basic course, the 40-hour APCO course, and the 40-hour ILEA course all be accepted and recognized as an approved 40-hour training course. That now goes to the ILEA Council for a final decision recommendation. More to come on that, and it is something that they are paying attention to. They are hoping to have a better connection between the 911 Council and the training board moving forward.

Richard Pierce asked if the NENA or APCO 40-hour course were meant to supplant the ILEA 40-hour course. If so, he had concerns and would recommend that they augment the course instead and that the ILEA 40-hour course still be required. He did not think it would be wise to give a choice of one or the other because the NENA and APCO training does not teach Amber Alert training or the soon to be Blue Alert. Blake said that he could take that forward and that Chad Roberts from DPS is the representative on the training board. He suggested also getting with him about that concern.

Every five years state departments must go through an annual administrative rule review. Their department has done that, so several updates are necessary, and one of those involves Chapter 10 which governs 911. A lot of the updates stem from the work group that had convened from the strategic plan. That will be published in the bulletin that gets released September 21st, and at that point there's an open public comment period. He will make sure and get that final version out but right now the language is going back and forth between them and the code editors. When that gets finalized and published for public comment, he will send it out to the 911 Council and all 911 stakeholders.

Zetron Shared Services Monthly Status Update – Lynn Warren

Program Updates

- **Went live last month:**
 - **Cedar Co on August 17.**
 - **Taylor Co on August 24.**
 - **Clarke Co on August 31.**

- **Planned for next month:**
 - **Adams Co on Sept 14.**
 - **Adair Co on Sept 21.**
 - **Appanoose Co on Sept 28 in new facility.**
 - **Madison Co on Oct 12 -- MAX Call Taking and PBX.**



Iowa Insider Newsletter



- Email lynne.warren@Zetron.com to subscribe with your contact information.

Questions?

New website: <https://homelandsecurity.iowa.gov/programs/911-program/>

Training Funds Request

Blake reminded the Council during his report that the Iowa NENA Conference and the Iowa APCO Conference for both fall and spring have a standing approval for \$5,000 but they do like to see it come before the Council to see what we are approving them for. Both applications were already sent out to the Council members to review. The Iowa Chapter of NENA submitted a request for \$5,000 for a Basic De-Escalation course to be presented on October 17th, 2022. The course will be presented by Joe Smarro and Jesse Trevino at the Airport Holiday Inn in Des Moines. The Iowa Chapter of APCO requested \$2,000 for their conference being held on October 18th, 2022. The presenter is Halcyon Frank from the Denise Amber Lee Foundation, and the training is titled #BeAnEncourager in the Communications Center. Motion by Richard Pierce to approve the training requests as presented. Seconded by Tracey Bearden. All ayes. Passed, with Mark Murphy and Cara Sorrells abstaining.

Technical Advisory

None.

Update on the Iowa State Interoperable Communications System Board

Deputy SWIC Curtis Walser reported that the TICP or Tactical Interoperability Communications (a project that was a federal ask that been over a year ago) is nearing completion. There was some interoperability repeater information that they were trying to confirm. They did not want to publish version one and then after all of that have inaccuracies and have to do a revision. He has been working with Chris Maiers with CISA and then should have good news before the end of the year that this is out and available.

There was not a lot of committee activities to report this last month. The month of August is kind of thrown off with the State Fair and county fairs. There are no governance changes as the meeting would have fallen on Labor Day, so it was not held. Lastly for trainings he had a reminder that All-Hazards Communications Unit Leader (COML) training begins Monday September 26th – Thursday September 29th at Westcom. There is 13 currently registered for that training including one from Minnesota. That course can handle up to 30 so there is still room for more. If you have the prerequisites in place, they can even do last-minute adds if need be. Then there is also the fall Communications Exercise (COMDEX) in October, and they have 8 people signed up for that as well. It is being held October 25th, 2022, in Union County.

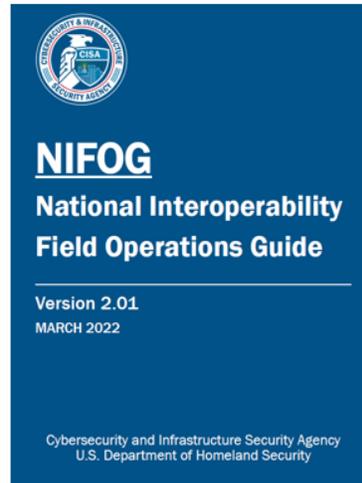
Chris Maiers CISA Update

Chris Maiers was absent, so Blake DeRouchev presented the following slide deck:



NIFOG Updates

- eNIFOG 2.01 available for download on phones, tablets and computers.
- NIFOG 2.01 hard copies recently printed and received by headquarters. Shipping to SWICs is underway
 - 100 copies being mailed to each SWIC
- Individual orders will be considered after first order distributed
- [Field Operations Guides | CISA](#)



Chris Maiers
September 8, 2022

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FBI PIN re. TDoS Impacts on ECCs

- Information from FBI regarding TDoS tactics on Emergency Communications Centers (ECCs).
- Available for 9-1-1 Administrators and other Key Partners
 - Reach out to ECC Maiers if you have not received it.
- **TLP:AMBER**
- PIN No. LD20220819-001
- References two **TLP:WHITE** / **TLP:CLEAR** documents
 - https://www.cisa.gov/sites/default/files/video/22_0307_ecd_Cyber_Resiliency_Resources_for_Public_Safety_Factsheet_508c.pdf
 - <https://www.ic3.gov/Media/News/2021/210217.pdf>



Chris Maiers
September 8, 2022

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Preparing Critical Infrastructure for Post-Quantum Cryptography

- CISA released new *Insights* (8/24/2022)
- Overview of the potential impacts from quantum computing to National Critical Functions (NCFs)
- Recommends actions that CI & government network owners & operators should take now to begin preparing for the transition
- Quantum computing advancement over the next decade present increasing risk to public key encryption (widely used to protect customer data, complete business transactions, & secure communications).
- [CISA.gov/quantum](https://www.cisa.gov/quantum)



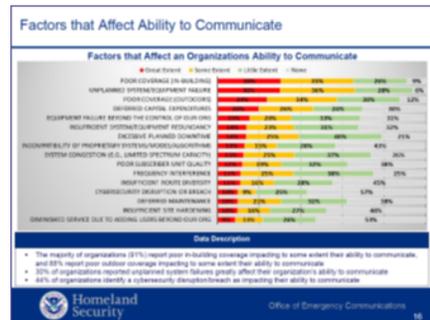
CISA 2022 Research and Development Demonstration Series

- Nine 30-minute webinars
- August 18 through September 29, 2022
- Focus
 - Reducing cybersecurity threats and vulnerabilities
 - Addressing interoperability challenges posed by rapid technology advancements and increased information sharing.
- PDF with links available from ECC Maiers.



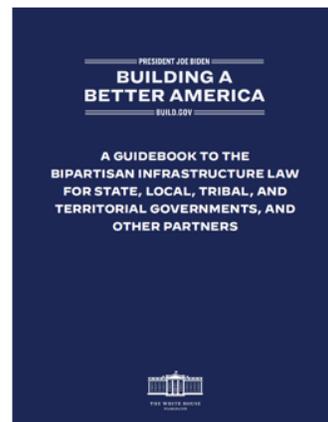
SAFECOM Nationwide Survey

- Nationwide data collection effort to obtain actionable and critical data that drives our nation’s emergency communication policies, programs, and funding.
- Directed by Congress. Every 5 years.
- Last SNS in 2018. Ramping up for 2023.
- Questions developed. Under review by SAFECOM & NCSWIC.
- Outreach Plan developed.
- <https://www.cisa.gov/safecom/sns>



State & Local Cybersecurity Grant Program

- \$1B (over 4 years)
- **9/2: Release of NOFO** in Summer 2022 (www.build.gov)
- “The State and Local Cybersecurity Grant Program makes available Federal funds to State, local, and Tribal governments to address cybersecurity risks and cybersecurity threats to information systems that they own or operate.”
- ELIGIBLE USES
 - Develop and revise cybersecurity plans
 - Implement elements of the cybersecurity plan
 - Address imminent cybersecurity threats
 - Other appropriate activity determined by the DHS CISA Director



EAS Vulnerability

- Cybersecurity vulnerability identified in EAS encoder/decoder devices used by broadcast stations that receive Federal Emergency Management Agency (FEMA) alerts
- CISA Vulnerability Management reviewed scan data and identified internet-facing entities that may be vulnerable. CISA contacted those specific organizations.
- Minimize the risk
 - Install updates and security patches
 - Change default passwords
 - Never allow direct access to the internet
- <https://www.fcc.gov/document/fcc-urges-eas-participants-secure-eas-equipment>



Chris Maiers
 September 8, 2022 | 17



For more information:

christopher.maiers@cisa.dhs.gov

Questions?

Chris Maiers
 August 11, 2022 | 17

Rhonda Braudis advised that in the last two weeks she has had a couple of conversations with the telco company, more specifically Lumen. They are still working through that, but she is working on the next steps. They finally gave her the information for the tariffs and why they are charging it. The problem is that there are still conversations going back and forth and they are saying that it absolutely must be paid by 911 which is not true. She walked through the tariffs with them, and they have asked to circle around and readdress it again. They essentially covered one of the charges that they are charging agencies and it has to do with updating records. They very clearly said that the updating of records is if someone is a new customer, or someone leaves, or they move, and so forth. This has nothing to do with 911, 911 is a benefit not a cost of doing business. They are still working on this, but it seems they keep kicking the can down the road.

Baseline Knowledge for 911 Communications

None.

Legislative Issues

None.

Information Sharing

None.

Unfinished Business

None.

New Business

None.

Travel Requests

None.

Business from the Floor or Virtually / 911 Issues at the PSAPs

None.

Next meeting date will be October 13th, 2022, at 9:00 AM at the Dallas County Human Services Campus 25747 N Ave., Adel.

Chair Rob Rotter asked for a motion to adjourn the meeting. Motion made by Lawrence Hartpence. Seconded by Mark Murphy.

Meeting adjourned at 9:20 A.M.

Cara Sorrells, Secretary