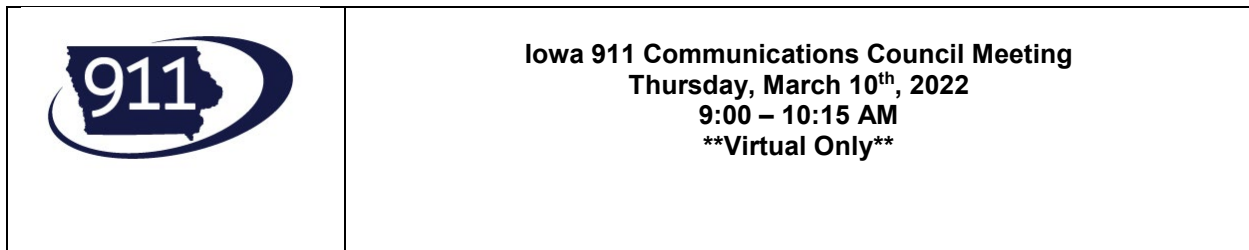


Note: These minutes are a draft and are not to be considered official until approved at the next meeting.



Call to Order

The meeting was called to order by Chair Rob Rotter at 9:00 A.M. and a quorum was determined from those present.

Roll Call

		Representative	Attendance
Iowa Association of Public Safety Communications Officers (APCO) Secretary		Cara Sorrells	Present
	alternate	Angie Dobyns	
Iowa Chapter of the National Emergency Number Association (NENA)		Jason Hoffman	Present
	alternate	Chris Jasper	Present
Iowa Geographic Information Council		Lawrence Hartpence	Present
	alternate	vacant	
Iowa State Sheriffs & Deputies Association (ISSDA)		Robert Rotter	Present
	alternate	Dean Kruger	
Iowa Peace Officers Association (IPO)		George Griffith	Present
	alternate	vacant	
Iowa Professional Firefighters (IAPFF)		Mike S. Bryant	Present
	alternate	Doug Neys	
Iowa Firefighters Association (IFA)		Mark Murphy	Present
	alternate	Tom Berger	Present
Iowa Emergency Managers Association (IEMA)		Jeff Anderson	Present
	alternate	Mindy Benson	Present
Iowa Department of Public Safety (IDPS)		Richard Pierce	Present
	alternate	Robert Johannesen	
Iowa Emergency Medical Services Association (IEMSA)		Rob Dehnert	Present
	alternate	Paul Andorf	
Iowa Telephone Association <15,000		Jack DeAngelo	Present
	alternate	Pat Snyder	
Iowa Telephone Association >15,000		Taylor Teepell	Absent
	alternate	Wayne Johnson	
Cellular Providers		Steve Zimmer	Absent
	alternate	Bill Tortoriello	
PCS Providers		Joe Sargent	Absent
	alternate	vacant	
Auditor of the State, Ex-Officio member		John McCormally	Absent
Staff:			
Blake DeRouchey, 911 Program Manager			Present
Allie Bright, 911 Program Planner			Present

Guests also present in person or by teleconference:

Chris Maiers, ISICSB SWIC	Brenda Vande Voorde, Fayette County 911
James Stromberg, CISA	Sarah McClure, Ames PD
Rhonda Braudis, Marshall Co Comm	Brad Button, Des Moines PD
Ryan Mulhall, ICN	Ron Vought, Webster County PH
Hollie Davidson, ISICSB	Pam Freshwater, Monroe County 911
Marie Carlson, RACOM	Jane Murphy
Bill Burnett, Comtech	Sgt. Joshua Duden, Iowa DPS
Matthew Alvarado, IUB	Lynne Warren, Zetron
Kristina Tranel	Lucas Erpelding, Iowa DPS
Mark Van Hooser, Buena Vista County 911	Joe Durham
Amanda Pyle, Story County 911	Diane Sefrit, SCI Regional 911
Kenneth Weber	Michelle Campbell, Scott County (SECC)
Tracey Bearden, Polk Co 911	Philip Davis
Doug McCasland, Warren County 911	Curtis Pion, Polk County SO
Jeremy Cremeans, Tama County EMA/911	Heath Hove, Iowa DPS
Greg Brooks	Paige Klaaren, Iowa County 911
Mary T. Buley	Todd Malone, Scott County (SECC)
Nick Brockman, Polk County SO	Paul Guest, Zetron
Samantha Rumph	Joel McWilliams, Franklin Co EMA
Kirk Hundertmark	Dylan Hagen
Cherese Sexe, Humboldt County 911	Bobbie Wells, Sac County 911
Teri Miller, Carbyne	Donald Pool, Van Buren County EMA
Eric Dau, Clinton County Communications	Rhonda Kaczinski, Marion PD
Stacen Gross, GeoComm	Darin Riney, Westcom
Tammy Rodriguez, ICN	Thomas Millikin, Ottumwa PD
Tom Holladay, RACOM	Shane Voith

Introductions

Chair Rob Rotter welcomed everyone. A roll call was conducted by Secretary Cara Sorrells of the board members in attendance. A quorum was established, and the meeting continued.

Approve the Agenda

Chair Rob Rotter asked for a motion to approve the agenda as presented. Motion by Mark Murphy to approve the agenda. Seconded by Jason Hoffman. All ayes. Passed.

Approve the Minutes

Chair Rob Rotter asked for a motion to approve the previous meeting minutes. Motion by Rob Dehnert to approve the minutes. Seconded by Jason Hoffman to approve the minutes of February 10th, 2022. All ayes. Passed.

State of Iowa Administrator Reports (Blake DeRouchey)

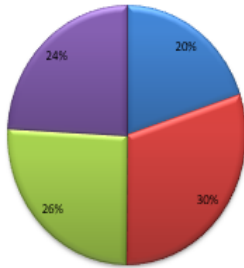
Program Manager Report

- February 23: PSAP Leadership Training
 - 41 Attendees, Posted online
- Dual Provisioning
- Forms
 - Expenditure Collection:
 - Floyd, Fremont, Howard, Warren
 - Service Board Membership:
 - Fremont, Howard, Plymouth, Warren
- Expenditure Report Submitted, Audit Released

Expenditure Collection

2019

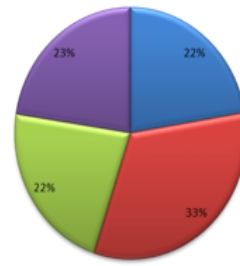
Statewide Payment PSAP Payment Source



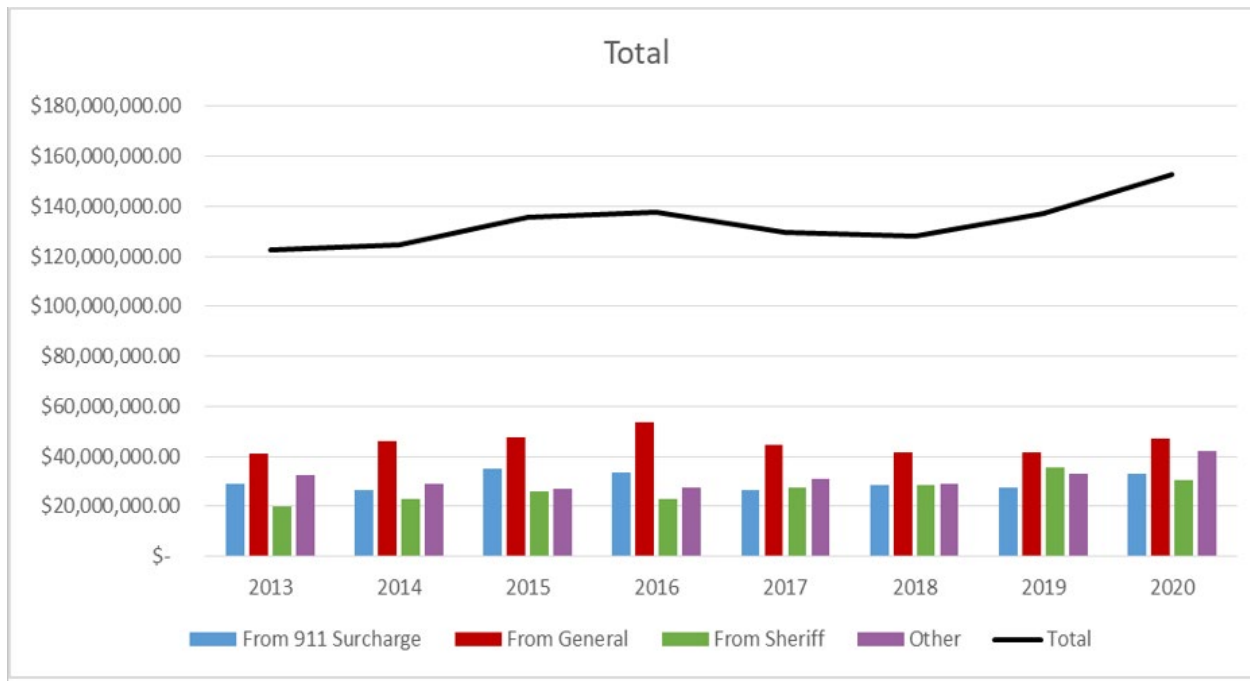
From 911 Surcharge	\$ 27,360,350.72
From General	\$ 41,523,088.73
From Sheriff	\$ 35,304,312.83
Other	\$ 33,144,824.74
Total	\$ 137,338,577.02

2020

Statewide Payment PSAP Payment Source



From 911 Surcharge	\$ 32,065,666.77
From General	\$ 47,294,580.87
From Sheriff	\$ 30,448,304.61
Other	\$ 41,934,377.38
Total	\$ 152,642,909.41



Program Manager Report

- Legislative
 - SF 2298
 - An Act authorizing a local emergency management commission to assume the duties of a joint 911 service board
 - Passed by Senate
 - HF 2436
 - An Act relating to public safety answering point cost and expense data collection from county joint 911 service boards
 - Passed by House
 - Passed Senate Subcommittee

2022 GIS Information

- Benchmarks 2022
 - Upload within 6-month period
 - 98% GIS
 - 98% ALI to Road Center Line
 - **0 Critical errors**
 - **March 21 – Live with GeoMSAG, ALI 6.0**
 - **Webinars Scheduled/Recorded**

FY2022

- February: 44 Counties
 - \$282,200
- Period 2: 53 Counties
 - \$342,000
- FY2022:
 - \$954,000

Current Travel/Public Ed/Training Fund

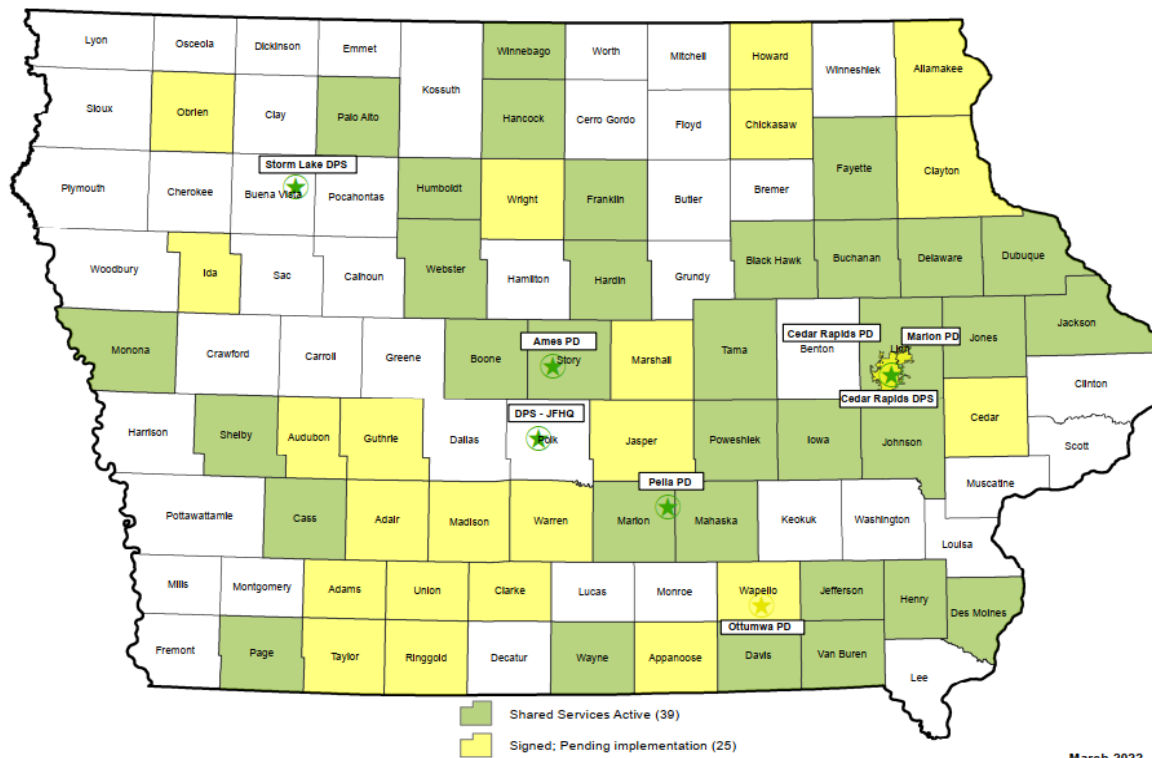
- **\$100,000 Annually (FY2022)**
- Expended: \$20,447.46
- Total Approved: \$16,910.00
- Remaining: \$62,642.54
- Requested:
 - Printing 911 Children's Activity Books: HSEMD; \$5,056.60
 - 1,000 English, 250 Spanish
 - Will make available to PSAPs on first come first serve basis
 - Will make electronic copy available
- Remaining if Approved:
 - \$57,585.94



Zetron/Shared Services – Lynne Warren, Zetron

Program Updates

- Palo Alto MAX Call Taking went live in new temporary facility Feb 16.
- Humboldt Co MAX Call Taking went live Feb 2.
- Tama Co MAX Call Taking went live March 9.
- Allamakee Co and Ringgold Co MAX Call Taking going live before next council meeting.



Iowa Insider Newsletter

IOWA INSIDER Issue 14

Be Heard

Here's your latest edition of the Zetron Iowa Insider. In this issue you'll find:

- Team Spotlight: John Nesbitt, Project Manager, Zetron
- SWATTING - What you need to know
- Vintage 911: Firefighting edition
- Tips & Tricks for MAX Call Taking

DOWNLOAD NOW

- Email lynne.warren@Zetron.com to subscribe with your contact information.

Questions?

New website: <https://homelandsecurity.iowa.gov/programs/911-program/>

Chair Rob Rotter commented that he was able to attend the February 23rd PSAP Leadership course that Blake and Allie put on. He wanted to congratulate them both for the amount of work that they did and for the amount of hours that went into that presentation. It was a very good presentation, and the day was great. The course was full and it was probably one of the best presented courses he has been to in a very long time. He highly recommended it and stated that they did a great job. Blake also commended Allie, who did a lot of the work.

Training Funds Request

The only training fund request on the agenda was the printing costs for the HSEMD Children's 911 Activity Book that was developed in the strategic workgroup. The total costs for printing were \$5,056.60. Motion to approve the training fund request by Mark Murphy. Seconded by Jason Hoffman. All ayes. Passed.

Technical Advisory

None.

SWIC Chris Maiers gave the following update

- Information Sharing Framework Project Update
 - We have had our meetings with the PSAPs. They went very well. We'll hopefully start seeing some work products from the ISF soon.
- ISICS Update
 - Our encryption documents are out for public comment until April 14th. They cover everything from an updated policy, to technical standards and a fleetmap. Feel free to comment.
- StatusBoard Update.
 - Code updates are being developed and will hopefully be deployed soon.
- The West STR deployment in Clinton is expected to start winding down relatively soon. Once Clinton is finished with their recovery efforts, the West STR will be demobilized and undergo some maintenance.
- Training and TA Requests Update
 - State Sponsored COML – Will likely be this fall.
 - COMT – We do not have a venue or date locked in for this as of today.
 - INTD – Announcement is out for INTD. The ISICSB web site has the updates.
 - COMMEX – We are in initial discussions of hosting a communications exercise in Creston. We have a scoping call on that next week.
 - With the Governor's Emergency Health proclamation expiring, the clock will start again on outstanding position task books.

- ISICS applications approved last month:
 - Farmers Electric Cooperative – Level 2
 - Jasper County (update) – Level 2
 - City of Nevada – Level 2
 - City of Osceola (update) – Level 3
- ISICS application up for approval today:
 - Eastern Iowa Power & Light Coop – Level 2
 - Palo Alto County Sheriff – Level 1
 - Independence Mental Health Institute – Level 2
 - Sioux Center Ambulance – Level 1
- New FirstNet sites over the past month in Iowa:
 - One NE of Fairfield IA in Brighton, IA
 - One between Pleasant Plain and Perlee, IA, NE of Fairfield.

James Stromberg Update

James Stromberg reported that Russia’s unprovoked attack on Ukraine, which has been accompanied by cyber-attacks on the Ukrainian government and critical infrastructure organizations, may have consequences for our own nation’s critical infrastructure. While there are no specific or credible cyber threats to the US Homeland at this time, CISA is mindful of the potential for Russia’s destabilizing actions to impact organizations both within and beyond the region. Every organization large and small must be prepared to respond to disruptive cyber activity. CISA is monitoring the threat environment 24 x 7 to discern whether those threats manifest themselves in risks to the US Homeland.

In the wake of continued denial of service and destructive malware attacks affecting Ukraine and other countries in the region, they are working very closely with their partners to understand and rapidly share information on these ongoing malicious cyber activities. In the event of a major cyber incident CISA stands ready to help organizations prevent and respond to cyber-attacks. When cyber incidents or activity are reported quickly it can contribute to stopping an attempted or active cyber incident. This information is also critical to identifying trends that can help efforts to protect the Homeland.

In the chat box he provided links to CISA’s “Shields Up” website. That is the go-to site for the most up to date information on this topic. Please visit that site: <http://www.cisa.gov/shields-up>. He also posted information on how to report a cyber incident. CISA is encouraging all critical infrastructure entities, including PSAPs, to lower your reporting threshold.

<https://www.cisa.gov/free-cybersecurity-services-and-tools> All organizations should report incidents and anomalous activity to CENTRAL@cisa.dhs.gov or by calling 888-282-0870. You can also report incidents and anomalous activity to our partners at the FBI via your local FBI field office or the FBI’s 24/7 CyWatch at (855) 292-3937 and CyWatch@fbi.gov.

CISA urges all organizations to take certain foundational measures to implement a strong cyber security program. A summary of the top three was provided; 1) Identify and update known security flaws in your organization's software by referencing CISA's known exploited vulnerabilities catalog 2) Implement multi-factor authentication 3) Sign up for CISA's cyber hygiene vulnerability scanning. All three of these are detailed plus additional actions you can take in the free cybersecurity services and tool link provided.

In more routine business, Stromberg reported four strong candidates were recently interviewed for the Region 7 Emergency Communications Coordinator position. The interview panel has conveyed a recommendation to the hiring authority, and they are awaiting an update. SWIC Maiers went over all of the technical assistance that they're providing the state of Iowa and as always CISA is happy to work with Iowa on their SCIP goals by providing technical assistance.

To contact James his email is james.stromberg@cisa.dhs.gov or his phone is 202-731-6350.

34A Update

Chair Rotter asked Rhonda Braudis for an update. She had graciously volunteered to chair the committee. She is looking for other volunteers to join the committee. She does have one individual in mind that she spoke with after the last meeting. She has also spoken with Blake DeRouche, and he will be there as an advisor, not really on the committee, but to help with questions that they may have. If anyone is interested in being on the committee, please reach out. Rotter referenced SF 2298 and HF 2436, and how Blake may be looking for a little guidance on how that report should look. This would be a perfect opportunity to use some of the 34A capabilities in that committee to help with that. Rotter stated there is definitely some things to do and that this is not a heavy lift as far as committees go and encouraged anyone interested to reach out to himself or Rhonda Braudis. Braudis asked Rotter approximately how many people he would like to see on the committee, and he thought 5-8 would be perfect. Rotter asked Braudis to email him the list of committee members and he will place it on the next meeting's agenda for their appointment or approval.

Baseline Knowledge for 911 Communications

Chair Rotter then advised he had the baseline knowledge committee for discussion as it really hasn't met much, and he didn't know if there was a role for it at this point. He was considering having it go dormant and bring it back later on if necessary. Braudis also offered that she would like to look at this committee as well and see that how it can be maneuvered, and breathe life again. Rotter agreed that this committee, like the previous one, was very important when we needed it and you never know when you are going to need it again. Rotter stated that 911 is an evolving profession all the time and he certainly didn't want to fall behind when it comes to keeping up the baseline knowledge for 911 Communications. Braudis' thoughts were to make this a knowledge for all agencies because there is always something for any of us to learn. To be able to have that as a forum to be able to come together as the leaders in our industry would be extremely important.

Legislative Issues

Chair Rotter asked if there was anything more from anyone on SF 2298 or HF 2436. Jason Hoffman spoke briefly on SF 2298 and how APCO and NENA (who share a lobbyist) were basically split 1/2 and 1/2 in favor of, and against the legislation. This included the executive boards and the membership after a polling of them as well. That is why they registered as undecided on the bill, as they had no clear path forward given the various opinions of the memberships. They worked with legislators concerning the amendment and continue to monitor it as it moves forward and report back to the memberships. It has been rather polarizing, and it is not that they are not paying attention to it or having discussions about it. The lobbyist is trying to represent both sides of the argument, and that their organizations are conflicted. Chair Rotter was not surprised with this type of bill. He stated it could be said that in 99 counties in Iowa there are 99 different ways of doing 911, as well as EMA. There certainly are some that want to see this come together, if it is right for their county, and others that don't if it is not.

Information Sharing

Jason Hoffman reminded everyone of the upcoming APCO and NENA Conference with NENA being on April 4th and APCO on April 5th. The speaker that NENA had originally designated has had a family conflict come up, but they are working on a replacement. If the content changes he will try to make that widely available on the website and via Facebook. It is the same company providing the training, but a replacement speaker.

He lastly reported that concerning the APCO/NENA Day on the Hill, it was originally scheduled for March 16th. After consultation with their lobbyist the decision was made to cancel that day this year due to not having a clear message to deliver and no legislation that they are strongly opposing or supporting.

Unfinished Business

None.

New Business

None.

Travel Requests

None.

Business from the Floor or Virtually / 911 Issues at the PSAPs

None.

Next meeting date will be April 14th, 2022, at 9:00 AM at the Dallas County Human Services Campus 25747 N Ave., Adel.

Chair Rob Rotter asked for a motion to adjourn the meeting. Motion made by Jeff Anderson. Seconded by Mark Murphy.

Meeting adjourned at 9:40 A.M.

Cara Sorrells, Secretary