|  |  |  |
| --- | --- | --- |
| **Jurisdiction:** | **Title of Plan:** | **Date of Plan:** |
| **Local Point of Contact:** | **Address:** | |
| **Title:** |
| **Agency:** |
| **Phone Number:** | **E-Mail:** | |
| **Funding Source:** |  | |
| **State Reviewer:** | **Title:** | **Date:** |
| **FEMA Reviewer:** | **Title:** | **Date:** |
| **Date Received in FEMA Region VII** |  | |
| **Plan Not Approved** |  | |
| **Plan Approvable Pending Adoption** |  | |
| **Plan Approved** |  | |

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| --- | --- | --- |
| **Jurisdiction:** | NFIP Status\* | |
| **Y** | **NP** |
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**\* Notes: Y = Participating NP = Not Participating in NFIP S- Sanctioned R-Rescinded**

**SECTION 1: REGULATION CHECKLIST**

| **1.** **REGULATION CHECKLIST** | | **Location in Plan**  **(section and/or**  **page number)** | **Met** | **Not Met** |
| --- | --- | --- | --- | --- |
| **Regulation** (44 CFR 201.6 Local Mitigation Plans) | |
| **ELEMENT A. PLANNING PROCESS** | | | | |
| A1. Does the Plan document the planning process, including how it was prepared and who was involved in the process for each jurisdiction? (Requirement §201.6(c)(1)) |  | | **🗸** |  |
| A2. Does the Plan document an opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, agencies that have the authority to regulate development as well as other interests to be involved in the planning process? (Requirement §201.6(b)(2)) |  | | 🗸 |  |
| A3. Does the Plan document how the public was involved in the planning process during the drafting stage? (Requirement §201.6(b)(1)) |  | | **🗸** |  |
| A4. Does the Plan describe the review and incorporation of existing plans, studies, reports, and technical information? (Requirement §201.6(b)(3)) |  | | **🗸** |  |
| A5. Is there discussion of how the community(ies) will continue public participation in the plan maintenance process? (Requirement §201.6(c)(4)(iii)) |  | | **🗸** |  |
| A6. Is there a description of the method and schedule for keeping the plan current (monitoring, evaluating and updating the mitigation plan within a 5-year cycle)? (Requirement §201.6(c)(4)(i)) |  | | **🗸** |  |
| **ELEMENT A: REQUIRED REVISIONS** | | | | |

| **1.** **REGULATION CHECKLIST** | | **Location in Plan**  **(section and/or**  **page number)** | **Met** | **Not Met** |
| --- | --- | --- | --- | --- |
| **Regulation** (44 CFR 201.6 Local Mitigation Plans) | |
| **ELEMENT B. HAZARD IDENTIFICATION AND RISK ASSESSMENT** | | | | |
| B1. Does the Plan include a description of the type, location, and extent of all natural hazards that can affect each jurisdiction(s)? (Requirement §201.6(c)(2)(i)) |  | | **🗸** |  |
| B2. Does the Plan include information on previous occurrences of hazard events and on the probability of future hazard events for each jurisdiction? (Requirement §201.6(c)(2)(i)) |  | | **🗸** |  |
| B3. Is there a description of each identified hazard’s impact on the community as well as an overall summary of the community’s vulnerability for each jurisdiction? (Requirement §201.6(c)(2)(ii)) |  | | **🗸** |  |
| B4. Does the Plan address NFIP insured structures within the jurisdiction that have been repetitively damaged by floods? (Requirement §201.6(c)(2)(ii)) |  | | **🗸** |  |
| **ELEMENT B: REQUIRED REVISIONS** | | | | |
| **ELEMENT C. MITIGATION STRATEGY** | | | | |
| C1. Does the plan document each jurisdiction’s existing authorities, policies, programs and resources and its ability to expand on and improve these existing policies and programs? (Requirement §201.6(c)(3)) |  | | **🗸** |  |
| C2. Does the Plan address each jurisdiction’s participation in the NFIP and continued compliance with NFIP requirements, as appropriate? (Requirement §201.6(c)(3)(ii)) |  | | **🗸** |  |
| C3. Does the Plan include goals to reduce/avoid long-term vulnerabilities to the identified hazards? (Requirement §201.6(c)(3)(i)) |  | | **🗸** |  |
| C4. Does the Plan identify and analyze a comprehensive range of specific mitigation actions and projects for each jurisdiction being considered to reduce the effects of hazards, with emphasis on new and existing buildings and infrastructure? (Requirement §201.6(c)(3)(ii)) |  | | **🗸** |  |
| C5. Does the Plan contain an action plan that describes how the actions identified will be prioritized (including cost benefit review), implemented, and administered by each jurisdiction? (Requirement §201.6(c)(3)(iv)); (Requirement §201.6(c)(3)(iii)) |  | | **🗸** |  |
| C6. Does the Plan describe a process by which local governments will integrate the requirements of the mitigation plan into other planning mechanisms, such as comprehensive or capital improvement plans, when appropriate? (Requirement §201.6(c)(4)(ii)) |  | | **🗸** |  |
| **ELEMENT C: REQUIRED REVISIONS** | | | | |

| **1.** **REGULATION CHECKLIST** | | **Location in Plan**  **(section and/or**  **page number)** | **Met** | **Not Met** |
| --- | --- | --- | --- | --- |
| **Regulation** (44 CFR 201.6 Local Mitigation Plans) | |
| **ELEMENT D. PLAN REVIEW, EVALUATION, AND IMPLEMENTATION** (applicable to plan updates only) | | | | |
| D1. Was the plan revised to reflect changes in development? (Requirement §201.6(d)(3)) |  | | **🗸** |  |
| D2. Was the plan revised to reflect progress in local mitigation efforts? (Requirement §201.6(d)(3)) |  | | **🗸** |  |
| D3. Was the plan revised to reflect changes in priorities? (Requirement §201.6(d)(3)) |  | | **🗸** |  |
| **ELEMENT D: REQUIRED REVISIONS** | | | | |
| **ELEMENT E. PLAN ADOPTION** | | | | |
| E1. Does the Plan include documentation that the plan has been formally adopted by the governing body of the jurisdiction requesting approval? (Requirement §201.6(c)(5)) |  | | **🗸** |  |
| E2. For multi-jurisdictional plans, has each jurisdiction requesting approval of the plan documented formal plan adoption? (Requirement §201.6(c)(5)) |  | | **🗸** |  |
| **ELEMENT E: REQUIRED REVISIONS**  Written proof that all jurisdictions’ governing bodies have formally adopted the plan (usually a resolution) must be submitted to FEMA. *See Local Multi-Hazard mitigation Planning Guidance (July 2008) pages 17-18.*  Note: If the plan is not adopted by a participating jurisdiction, that jurisdiction would not be eligible for project grants under the following hazard mitigation assistance programs: HMGP, PDM, FMA, and SRL.  **PENDING APA** | | | | |

**SECTION 2: PLAN ASSESSMENT**

**A. Plan Strengths and Opportunities for Improvement**

*This section provides a discussion of the strengths of the plan document and identifies areas where these could be improved beyond minimum requirements.*

**Element A: Planning Process**

***Plan Strengths***

***Opportunities for Improvement***

**Element B: Hazard Identification and Risk Assessment**

***Plan Strengths***

***Opportunities for Improvement***

**Element C: Mitigation Strategy**

***Plan Strengths***

***Opportunities for Improvement***

**B. Resources for Implementing Your Approved Plan**

A variety of mitigation resources are available to communities. The Iowa Homeland Security & Emergency Management website: [http://www.iowahomelandsecurity.org/disasters/hazard\_mitigation.html](http://www.iowahomelandsecurity.org/disasters/hazard_mitigation.html%20) provides planning and project related information as well as details on how major FEMA mitigation programs are implemented in the State.

HSEMD’s training website provides information on upcoming training opportunities within the State: [http://homelandsecurity.iowa.gov/training/.](http://homelandsecurity.iowa.gov/training/.%20 %20)

Review of the FEMA HMA guidance (FY11 is the most current) is also encouraged as guidance provides information about application and eligibility requirements.  This guidance is available from http://www.iowahomelandsecurity.org/grants/HMA.html or through FEMA’s grant applicant resources page at <http://www.fema.gov/government/grant/hma/grant_resources.shtm>.

The FEMA Hazard mitigation planning site <http://www.fema.gov/plan/mitplanning/index.shtm> contains the official guidance to meet the requirements of the Stafford Act, as well as other resources and procedures for the development of hazard mitigation plans.

Various funding programs are available from several state and federal agencies to assist local jurisdictions in accomplishing their mitigation activities and goals. A detailed listing of programs, information on each program, and contact information is also available from the 2010 State Hazard Mitigation Plan.