

Note: These minutes are a draft and are not to be considered official until approved at the next meeting.

	<p>Iowa 911 Communications Council Meeting Thursday, October 9th, 2025 9:30 – 10:15 AM Dallas County Human Services Campus 25747 N Avenue, Adel 50003</p>
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Call to Order

The meeting was called to order by Chair Rob Rotter at 9:30 AM and a quorum was determined from those present.

Roll Call

	Representative	Attendance
Iowa Association of Public Safety Communications Officers (APCO) Secretary	Cara Sorrells Angie Dobyns	Present
alternate		
Iowa Chapter of the National Emergency Number Association (NENA)	Chris Jasper Amanda Pyle	Absent Present
alternate	Jeff Miller	Present
Iowa Geographic Information Council	Jim Sholly	
alternate	Robert Rotter	Present
Iowa State Sheriffs & Deputies Association (ISSDA)	Brad Shutts	
alternate	Shane McSheehy	Absent
Iowa Peace Officers Association (IPO)	vacant	
alternate	Mike S. Bryant	Present
Iowa Professional Firefighters (IAPFF)	Doug Neys	
alternate	Eric Dau	Absent
Iowa Firefighters Association (IFA)	Tom Berger	
alternate	Lynn Tazzioli	Present
Iowa Emergency Managers Association (IEMA)	Chris Hare	
alternate	Josh Duden	Present
Iowa Department of Public Safety (IDPS)	Robert Johannesen	
alternate	Rob Dehnert	Present
Iowa Emergency Medical Services Association (IEMSA)	Paul Andorf	
alternate	Adam Welp	Absent
Iowa Telephone Association <15,000	Ethan Kleitsch	Present
alternate	Tom Weibel	Absent
Iowa Telephone Association >15,000	Wayne Johnson	
alternate	Steve Zimmer	Absent
Cellular Providers	Bill Tortoriello	
alternate	Joe Sargent	Absent
PCS Providers	vacant	
alternate	John McCormally	Absent
Auditor of the State, Ex-Officio member		
Staff:		
Blake DeRouchey, 911 Program Manager		Present

Guests also present in person or by teleconference:

Amanda Pyle, Story County 911
911 Coordinator
Heath Hove, Iowa Dept of Public Safety
Kristy Wade, Moetivations
Diane Sefrit, SCI Regional 911
Haley Nichols, SWIC ISICSB
Mark Van Hooser, Buena Vista County 911
Kirk Hundertmark
Todd Malone, SECC
James Milligan, Zetron
Derek Steines
Paul Guest, Zetron
Paul Clark
Patrick Kazeze, ICN
Hollie Davidson, ISICSB
Eric Porter, ICN
Luke Erpelding, Iowa Dept of Public Safety
Jacob Reineke, Tama County 911 Communications
Brad Button, Des Moines PD
Clayton County EMS Association
Brian Hitchcock, Webster County 911
Travis Cipperley, Woodbury County Communications
Jessica George-Rethwisch, Dubuque Co Comm

Tom Holladay, RACOM
Jeff Yates, WahlTek
Duane Vos, RACOM
Lynn Warren, Zetron
Daniel Stalder
Tiffon Pohlman
Marie Carlson, Zetron
Bud Hicks
Jill Harvey
Zachary Engstrom
Marilyn Stayner, Worth County 911
Thomas Millikin, Ottumwa PD
Dominic Baldi, IUB
Dean Vrba
Doug Farrell, ICN
Nathan Moore, LSA
Stephanie DeVault, ICN
Eric Thye
Terry McClannahan, Dallas County SO
Nick Brockman, Polk County SO
Bill Burnett, Comtech
Shelby County Emergency Management

Introductions

Chair Rob Rotter welcomed everyone, and a roll call was conducted by Secretary Cara Sorrells of the board members in attendance. A quorum was not yet established, and the meeting continued starting with the State of Iowa Administrator reports until one was determined.

State of Iowa Administrator Reports (Blake DeRouchey)

Program Manager Report



- SF 659 Update
 - 30 Interested in MOU's, 20 signed
- Quarterly Payment Process concludes week of October 20th – Determination on invoicing/withholding then.
- Technical Data Center move webinars for PSAPs and CHE vendors

- Annual Forms – Collection process underway
- Iowa NENA Presentation – October 14
- 605-10 Admin Rules Regulatory Analysis: Oct 29

Blake DeRouchey began with an update on SF 659, and stated that they are in an open window right now where they are receiving both invoices as well as remittance from the wireless carriers. This period ends the week of October 20th and then they will evaluate if they have a shortfall or not. After that, they will communicate that information and proceed with what has been discussed over the past number of months on how they would do the invoicing or withholding.

Two weeks ago on September 23rd and 25th they did host a technical call on what is needed for PSAPs and call handling equipment vendors for the data center moves. He is working on getting that posted and sent out. They did send out the slides but one of the sessions was recorded. If you were unable to attend one of those you can watch it on the recording.

DeRouchey reminded everyone that the annual forms collection process is underway. If you have not gotten those turned in, please do so.

He will also be presenting at a session on Tuesday morning October 14th, 2025, at the Iowa Fall NENA Conference. The intention is to spend that time talking through the FCC's NG 911 transition order from last year, and to put an Iowa flavor to it. He will describe what they are doing to be able to say that they are Phase 1 and Phase 2 compliant, and what that really looks like for the state of Iowa.

They are in the midst of rewriting all of their department rules. They are almost complete as a department, however, one that is still hanging there is Chapter 10. It is really a three-step process and they allow public comment at public hearings along the way at all three phases. October 29th the new proposed Chapter 10 will be in the administrative bulletin. After that for twenty days there is a public comment period, as well as a public hearing. That is just phase 1 or step one of the rulemaking process. You will want to make sure and take a look at those proposed changes to the rules. DeRouchey is happy to take any feedback, look into it, and consider it. There is still plenty of time to incorporate that into the process.

2026 GIS Information

- Benchmarks 2026
 - Upload Monthly
 - 98% GIS
 - 98% ALI to Road Center Line
 - 0 Critical errors
 - Paid out at end of quarter

FY 2026

- Q1 – 100% \$321,000

- July – 99 Counties
- August – 99 Counties
- September – 99 Counties

Future Standardization Effort – Will be added to **Critical** in a future grant year

In an effort to ensure standardization of the statewide geodatabase the following **warning** QC checks will be added:

- **Unacceptable Values** – added to all NENA Required-Yes fields; the check will identify where there are extra spaces or where a NULL should be present instead of a space
- **Acceptable Values** – added to the *County* fields and *Discrepancy Agency ID* fields; the check will ensure that County is included with the name of the county and that the discrepancy agency ID is consistent throughout the data

Current Travel/Public Ed/Training Fund

2026 Travel/Public Education/Training Fund

- \$100,000 Annually (FY 2026)
- Current Amount Available: \$63,450.00
 - Woodbury Co: NENA CTO Course -- \$9,900
- Remaining if Approved: \$53,550.00
- Children's Activity Books available (now re-open for those who have already received a batch and want more)

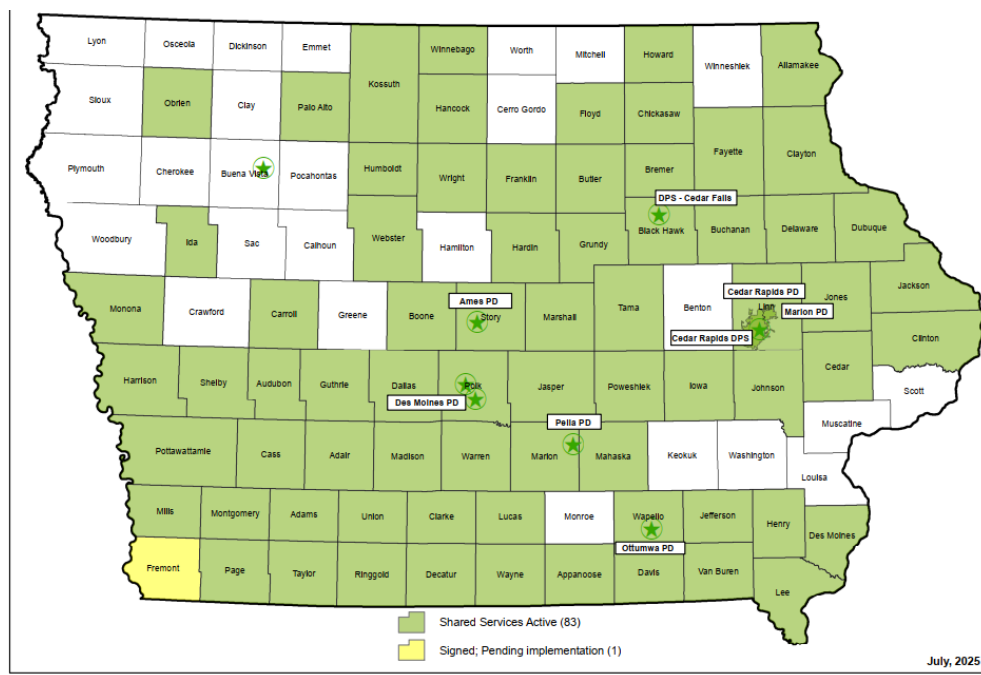


There is one training request for approval today from Woodbury County for a NENA CTO course. That will be up for discussion later on in the agenda. They do also still have the children's activity books for public education on 911 and the QR code is listed here. The interest has been somewhat slow, and if there are any counties that have already received a batch and want more, feel free to fill out the form and request more at this point. They are going to open that back up to people who have already received them.

Zetron Shared Services Monthly Status Update – Lynne Warren

Program Updates

- If you are part of the data center move, no need to reach out to Zetron or RACOM about the transition. They are working directly with Comtech and with Blake to facilitate this. They will be looking after everything and communicating as the testing and the steps move along throughout the process. It is not expected to be service impacting for shared services PSAPs.



Online Training Portal

Virtual Learning Management System

- What is the Online Training Portal?
 - **Unlimited** online training for state-wide
 - **Free** to all PSAPs - You do not need to be on Iowa Shared Services
 - Each PSAP is provided a dedicated service admin to assist in administering its own training portal, class availability, learning path, reports, etc.
 - Choose from **800+** courses, upload your own materials vendor training recordings.
 - MAX Call Taking training is available for all Shared Services PSAPs for new hires or training refresher. Reach out to Kristy Wade at kristyw@moetivations.com if you aren't seeing access.
 - **Questions?** Want to join? Email Kristy Wade at kristyw@moetivations.com
- Stats:

Weekly Iowa LMS Report	
SUMMARY	
Total Branches	55
Total Users	656
Total Courses Enrolled	10,660
Total Courses Completed	6,438

Iowa Insider Newsletter



- Email lynne.warren@Zetron.com with your contact information to subscribe and to nominate your PSAP or someone in your PSAP for recognition in an upcoming newsletter.

DeRouche mentioned that there was a question in the chat for Lynne Warren. It was, "Are any of these companies going to be offered as part of shared services or is this just making it possible to utilize an AI service?" Her response was that right now, it's just to make it possible to use the AI services.

Questions?

New website: <https://homelandsecurity.iowa.gov/programs/911-program/>

At this point in the meeting, Sorrells reported that Amanda Pyle was on the meeting and could stand in for Chris Jasper (NENA), which would make the necessary number of representatives for a quorum.

Approve the Agenda

Chair Rob Rotter asked for a motion to approve the agenda as presented. Motion by Cara Sorrells to approve the agenda. Seconded by Lynn Tazzioli. All ayes. Passed.

Approve the Minutes

Chair Rob Rotter asked for a motion to approve the previous meeting minutes. Motion by Rob Dehnert to approve the minutes. Seconded by Josh Duden to approve the minutes of September 11th, 2025. All ayes. Passed.

Training Funds Request

Chair Rotter stated as mentioned there is one training fund request for approval from Woodbury County Communications for a NENA 3-day Communications Training Officer (CTO) course. The course will be held March 31st, 2026 – April 2nd, 2026, and the amount requested was \$9,900. The maximum course participants are listed at 25, and the minimum is 10. Travis Cipperley from Woodbury County was on the call to answer any questions. He explained that they will be purchasing the training outright for a total cost of \$11,000 and plan to contribute the \$1,100 from a former operator's family who had established a scholarship with Western Iowa Tech. That is where their facility is located. After meeting their quota of Iowa agencies, they could open it up to larger agencies from neighboring states as well due to their proximity. Motion by Lynn Tazzioli to approve the training request. Seconded by Rob Dehnert. All ayes. Passed.

Technical Advisory

None.

Iowa State Interoperable Communications System Board Update (Haley Nichols)

SWIC Haley Nichols stated that she had a very short report and started with the system administrator numbers.

- IDs on the system 46,950

- Talk groups 3,639
- Last month there were 3,151,592 push to talks

Nichols advised that last month they held a COML course in Council Bluffs September 22nd – 24th. She thanked Council Bluffs for hosting the course and they had 16 students in attendance who passed that course. Three COML instructors were created out of that course, with one of them being an Iowa instructor, Chad Roberts.

Today they have the Region 15 700 & 800 Regional Planning committees meeting this afternoon at 1:00 PM. That is on her calendar as well.

Chris Maiers CISA Update

Chris Maiers was unavailable for the meeting today. Haley Nichols reported that he is on furlough, but if anyone has any sort of cyber event, he can respond. Please let her know and she can get in touch with him.

Legislative Issues

None.

Information Sharing

Chair Rotter advised that he would be leaving the Sheriff's Office and wanted to get adequate notice out to the Council that he would be taking another position. The position of Council Chair will be open and need to be filled within the next 1-3 months. If anyone has any interest in the Chair position, we will have to open it up for a replacement.

Unfinished Business

None.

New Business

None.

Travel Requests

None.

Business from the Floor or Virtually / 911 Issues at the PSAPs

None.

Next meeting date will be November 13th, 2025, at 9:30 AM at the Dallas County Human Services Campus 25747 N Ave., Adel.

Chair Rob Rotter asked for a motion to adjourn the meeting. Motion made by Cara Sorrells.
Seconded by Rob Dehnert.

Meeting adjourned at 9:48 AM.

Cara Sorrells, Secretary