

AGENDA
IOWA EMERGENCY RESPONSE COMMISSION
Thursday, October 31, 2013 at 10:00 a.m.
Polk County Emergency Management Agency
1907 Carpenter Ave.
Des Moines, IA 50314

- **Attendance and introductions – Need 6 of the 8 voting members for a quorum**
 - Roll call
 - Introduce new members
- **Approval of Agenda**
- **Approval of Minutes – April 18, 2013**
- **Correspondence, Speeches, Conference Reports**
 - NCREPD/District 2 LEPC Workshop June 6, NIACC, Mason City
 - 2013 Region 7 LEPC/TERC Emergency Planning and Response Conference- July 25-27, 2013
 - TRANSCAER Ethanol Tour
- **Standing Committee**
 - Revise Standing Committees
 - **Updates**
 - Executive Committee
 - LEPC Support/ Education Committee
 - Fee Legislation Study Committee
 - Rules Committee
 - Grants Committee
- **Old Business:**
- **New Business:**
 - Consider the Buchanan County LECP Petition to disband and join Region 6
 - Accept Buchanan LEPC resignations
 - Appoint Buchanan nominee to Region 6
 - Designate the new boundary for Region 6
 - Appoint nomination Committee. Election of IERC officers is to take place the first meeting of each year.
 - LEPC Workshop schedule for 2014
 - Set meeting dates for 2014.
- **Agency Reports**
 - **Homeland Security and Emergency Management Division**
 - Section 301 – LEPC membership – Appointments and Resignations
 - April 18, 2013
 - October 31, 2013
 - LEPC Membership Report – Paul Sadler, HSEMD
 - Section 303 – Plan Submissions – Paul Sadler, HSEMD

- Section 305 – Grants, Training Funds and Courses – Lisa Sexton, HSEMD
- **Dept. of Natural Resources**
 - Section 302 & 312 – Tier II Reporting & facility Submissions – Elonda Bacon, DNR Emergency Response Staff
 - Section 304 - Emergency Notifications – Rodney Tucker, DNR Emergency Response Staff
- **EPA Reports** – Patricia Reitz, EPA
- **Public Comment**
- **Next meeting date - To be determined.**
- **Adjourn**

ADDITIONAL MEETING INFORMATION

OPEN MEETING INVITATION

The meeting, held at the **Polk County Emergency Management Agency**, located at **1907 Carpenter AVE, Des Moines, IA**, is open to the public and interested persons are encouraged to attend.

PARKING

Entrance is on the east side of the building. If the parking spaces are filled please use the perimeter parking spaces.

Map: For a map and driving directions please go to:

<http://www.polkcountyiowa.gov/emergency-management/about-us/map-and-directions/>

TELECONFERENCE:

Those who want to listen or give reports may call in on the telephone conference line that will be established at the beginning of the meeting. Dial the toll-free conference number and follow the voice instructions and enter the conference code when prompted. If you are using the telephone conference line, please be on time. Identify yourself clearly for the attendance record. Do not leave the conference call without notifying the Chair that you will be dropping off the call, even if you are not an IERC member. For any reason, if you are disconnect from the conference call, please reestablish your connection and announce that you have re-joined the call, even if it means interrupting the meeting in progress. Use a phone that has mute capabilities and use the mute button. Everything you say and do is recorded. If you do not have a phone with a mute button, please remember to use *6 to mute your line and #6 to unmute your line to talk.

Toll-Free Conference number: 1-800-645-2989
Conference Code: 003234

NOTE: we will be using the option on our Reservationless Plus Conference Call system to digitally record conference calls. The system will announce that the call is being recorded to participants as they join the call. IERC rules require the meetings of the Iowa Emergency

Response Commission be recorded. Also, this feature will help ensure accuracy in notes and minutes.