

AGENDA
IOWA EMERGENCY RESPONSE COMMISSION
Thursday, Oct. 29, 2015 at 10 a.m.
LOCATION – HSEMD Hawkeye Conference Room,
Suite 500, 7900 Hickman Rd.

Toll-Free Conference number: 1-800-645-2989
Conference Code: 003234

- **Attendance and introductions – Need 6 of the 8 voting members for a quorum**
 - Roll call
 - Introduce new members

- Approval of Agenda

- Approval of Minutes (March 26, 2015)

- Correspondence, Speeches, Conference Reports

- **Old Business:**

Standing Committee

- Current Committees and Membership Interest – Tracey Epps
 - Executive Committee
 - LEPC Support/Education Committee
 - Rules (Chapter 605) and Fees Committee
 - Grants Committee – HMEP Grant – Lisa Sexton
 - Nomination Committee
- **New Business:**
 - Iowa Administrative Code (IAC) Section 605 Chapter 101.2 (1)
 - *Rulemaking Process/Discussion*
 - US DOT Emergency Order for Petroleum Crude Oil Railroad Carriers (Update) – Tracey Epps
 - New and Term Extension of Commission Members – Tracey Epps
 - 2017 HMEP Grant discussion/vote – Lisa Sexton
 - Joint Commodity Flow Study/Nebraska – Lisa Sexton

- **Agency Reports**

- **Department of Homeland Security and Emergency Management**
 - Section 301 – LEPC membership – Appointments and Resignations
 - LEPC Membership Report – Tracey Epps, HSEMD
 - Section 303 – ESF-10, Hazardous Materials Plan Submissions – Tracey Epps
 - Section 305 – Grants, Training Funds and Courses – Lisa Sexton, HSEMD

- **Dept. of Natural Resources**
 - Section 302 & 312 – Tier II Reporting & Facility Submissions – Elonda Bacon, DNR Emergency Response Staff
 - Section 304 - Emergency Notifications – Adam Broughton, DNR Emergency Response Staff
- **EPA Reports** – Patricia Reitz, EPA
- **Public Comment** -
- **Next meeting date** - March 24, 2016
- **Adjourn**

OPEN MEETING INVITATION

The meeting, held at the **Iowa Department of Homeland Security and Emergency Management, Hawkeye Conference Room, 7900 Hickman Rd., Suite 500, Windsor Heights, IA**, is open to the public and interested persons are encouraged to attend.

PARKING

Entrance is on the NORTH side of the building. Parking is on both the north and west side of the building.

Map: For a map and driving directions please go to:
<https://maps.google.com/>

TELECONFERENCE:

Those who want to listen or give reports may call in on the telephone conference line that will be established at the beginning of the meeting. Dial the toll-free conference number and follow the voice instructions and enter the conference code when prompted. If you are using the telephone conference line, please be on time. Identify yourself clearly for the attendance record. Do not leave the conference call without notifying the Chair that you will be dropping off the call, even if you are not an IERC member. For any reason, if you are disconnect from the conference call, please reestablish your connection and announce that you have re-joined the call, even if it means interrupting the meeting in progress. Use a phone that has mute capabilities and use the mute button. Everything you say and do is recorded. If you do not have a phone with a mute button, please remember to use *6 to mute your line and #6 to unmute your line to talk.

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NOTE: we will be using the option on our Reservationless Plus Conference Call system to digitally record conference calls. The system will announce that the call is being recorded to participants as they join the call. IERC rules require the meetings of the Iowa Emergency Response Commission be recorded. Also, this feature will help ensure accuracy in notes and minutes.