

# BOONE COUNTY DISASTERS ASSISTANCE COMMITTEE

## BY-LAWS

### **Mission Statement:**

The purpose of the Boone County Disasters Assistance Committee shall be to bring together Boone County individuals and organizations interested in disaster services to foster more effective response and recovery for the people of Boone County in times of disaster by means of cooperation, coordination, communication, and collaboration.

### **Article I: Name & Area**

The name of the organization shall be the Boone County Disasters Assistance Committee (BCDAC).

The area covered by BCDAC will be the entire Boone County, Iowa area.

### **Article II: Membership**

The membership shall consist of any person, organization, business, and/or governmental agency interested in disaster services.

BCDAC is not intended to be a competing agency but an umbrella organization of existing individuals and agencies. Each member maintains its own identity and independence yet works closely with other members to improve disaster service and eliminate unnecessary duplication.

Intent of membership shall be indicated by attending monthly meetings, providing contact information, and indicating their resources in relationship to the Mission Statement.

No membership fees shall be assessed without a three-fourths majority write-in vote of all current members.

If any member shall choose to discontinue membership, all resources developed in common for BCDAC shall remain the property of BCDAC.

If the BCDAC is dissolved, all resources shall be distributed equally among all current members.

### **Article III: Meetings**

BCDAC will hold monthly meetings at a place and time established at the end of each meeting by majority vote.

Any monthly meeting may be suspended by majority vote of the members present at any proceeding meeting.

#### **Article IV: Officers**

The membership of BCDAC shall annually elect the following officers by majority vote of the members present.

Two Co-Chairs

Initially One Co-Chair will be elected for a 1-year term and One Co-Chair for a 2-year term to assist in the continuity of the organization from year-to-year.

After the first year will take the place of the outgoing Co-Chair for a 2-year term.

Vice-Chair to act as Co-Chair Pro-Tem to take the place of the outgoing Co-Chair each year.

Secretary to be the official record keeper of BCDAC for a 1-year term. At the end of the 1-year term all official records will be presented to the newly elected secretary.

Other officers shall be elected as the majority membership deems appropriate.

Elected officers' terms shall run from July 1<sup>st</sup> until June 30<sup>th</sup> of each fiscal year or until the month following election of officers.

Ad Hoc Committees shall be appointed as deemed necessary by the elected Co-Chairs.

#### **Article V: Amendments**

These BCDAC By-Laws may be amended by two-thirds vote of the members present at any regular meeting, providing the amendment was submitted in writing to all current members one month prior to the vote.

Approval: 9/26/2003;

Reviewed/Approved – 2/26/10