

**Iowa Flood Mitigation Program (FMP)  
Flood Recovery Project Application**

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**What is the Flood Recovery Fund?**

A Flood Recovery Fund is established in the state treasury under the control of the Flood Mitigation Board to provide funding to eligible political subdivisions of the state to implement flood response, flood recovery, or flood mitigation projects.

**Eligibility:**

- 1) An eligible applicant is a political subdivision of the state located in a county designated under presidential disaster declaration DR-4421-IA and also located in a county where the federal emergency management agency individual assistance program has been activated.
- 2) Eligible projects must support flood response, flood recovery, or flood mitigation. Eligible project types include construction and reconstruction of levees, embankments, impounding reservoirs, conduits or other means that are necessary for the protection from the effects of floodwaters and may include the deepening, widening, alteration, change, diversion, or other improvement of watercourses if necessary for the protection of such property from the effects of flood waters. A project may consist of one or more phases of construction or reconstruction that are contracted for separately if the larger project, of which the project is a part, otherwise meets the requirements of this subrule.

**Application Process:**

This application is designed to capture the necessary information to meet program requirements.

- 1) Description of the project and how the project supports flood response, flood recovery, or flood mitigation activities.
- 2) Description of financial assistance need through the Flood Recovery Fund.
- 3) Description of the necessary expense or serious need of the political subdivision.
- 4) Details on any additional funds to be applied to the project.

**Flood Mitigation Board Process:**

- 1) Review the application.
- 2) Approve, defer, or deny the application.

**Iowa Flood Mitigation Program (FMP)  
Flood Recovery Project Application**

**I. Applicant Information**

<b>A. Applicant/Community Name</b>		<b>B. Address</b>		<b>City, State, Zip Code</b>	
Mills County		Courthouse - 418 Sharp Street		Glenwood, IA, 51534	
<b>C. Point of Contact (POC) Name for Project</b>			<b>POC Title</b>	<b>POC Agency</b>	<b>POC Email</b>
Larry Hurst			Director	MCEMA	<a href="mailto:lhurst@millscoia.us">lhurst@millscoia.us</a>
<b>POC PO Box and Zip Code</b>	<b>POC Street Address</b>		<b>POC City, State, Zip Code</b>		<b>POC Phone</b>
51534	418 Sharp Street		Glenwood, IA 51534		(712) 527-3643
<b>Alternate POC Name or Authorized Representative</b>		<b>Alt POC Title</b>	<b>Alt POC Agency</b>	<b>Alternate POC Email</b>	
Carol Robertson		Auditor	Mills County	<a href="mailto:crobertson@millscoia.us">Crobertson@millscoia.us</a>	
<b>Alt POC PO Box and Zip Code</b>	<b>Alt POC Street Address</b>		<b>Alt POC City, State, Zip Code</b>		<b>Alt POC Phone</b>
51534	418 Sharp Street		Glenwood, IA 51534		(712) 527-3146
<b>D. Federal Tax ID # / FEIN</b>	<b>E. County Name</b>	<b>F. US Congressional District(s)</b>		<b>State Legislative Districts</b>	
	Mills	3rd Congressional District of Iowa		Senate 12	House 23
<b>G. Is the Applicant/Community participating in the National Flood Insurance Program (NFIP)?</b>				<b>Community's CID Number</b>	
Yes				190891#	



### III. Project Plan Summary

**A. Provide a brief description of the project and how the project supported flood response or will support future flood recovery and flood mitigation activities. This is a summary of Tab B - Project Plan.**

Unincorporated area of Mills County encountered severe flooding during the Federal declared disaster with an incident period of March 12, 2019 to June 15, 2019. All areas within Mills County from the Missouri River to the Loess Hills were inundated with flood waters ranging from 2 feet to 8 feet and remaining for greater than 30 days. The flooding was a direct result of elevated waters in the Missouri River, Platte River, and various levee breaches along the Missouri River. From this event approximately 200 properties were affected by the flood waters within Mills County unincorporated. From these properties, 65 property owners (66 Structures) of substantially damaged homes (<50% damage) have indicated the desire to participate in the Hazard Mitigation Grants Program (HMGP) acquisition project and 4 remaining property owners expressed interest in allowing the demolition of their property as the structures have been designated public health and safety concerns.

As a result, Mills County is submitting an HMGP application to voluntarily acquire the 65 identified properties. In conjunction with the HMGP application, Mills County has submitted all required documentation to FEMA Public Assistance to write and obligate a project worksheet to reimburse funds spent to demolish the identified 69 properties. By participating within the HMGP acquisition all properties acquired are required to be deed restricted as open space in perpetuity. Which would remove all structures and life from harms way going forward providing 100% mitigation.

**B. Provide a brief description of the financial assistance need through the Flood Recovery Fund.**

Mills County is requesting assistance with the Local Match (15%) requirement of both the HMGP acquisition grant and the PA demolition project worksheet. To meet the 15% requirement the estimate is at \$2,341,923. The remaining 85% of funds needed are anticipated/expected to be covered by approved Federal funds (75%) through HMGP and PA with the remaining funds covered by State Executive Council funds (10%). The initial budget provided account for a pre-flood market value of each structure which currently is being estimated based on 110% of each property's assessed value. This amount will deviate (+/-) due to appraisals being completed on each property as well as when proper procurement and contracting is completed for all services rendered within the applications. Attached you will find the budget breakdown and overall cost estimates for both the HMGP grant and the PA demolition project worksheet. Project management amount for the HMGP grant is based on the allotted 5% of the overall application amount, while the PA project management amount is based on an estimated 3% of the overall project worksheet estimate.

**C. Explain how financial assistance through the Flood Recovery Fund is essential to meet the necessary expenses or serious needs of the applicant related to flood response, flood recovery, and flood mitigation.**

Mills County has and is currently expending a significant amount of reserve funds to respond and recover from the recent flooding. As a result, have limited funds to complete significant mitigation efforts. Based on the limited funds, Mills County is seeking FRF funds to assist with the mitigation grant local match requirements.

**D. Provide details of any additional funds that can be applied to the project.**

Current there have been no Notice of Funds Available released for alternative Federal Programs. In the event that future Federal funds are released to assist with a project of this nature the FRF ask will be revised. However, most Federal Programs require a local match element which the FRF funds can be used to offset.

**E. Description of Project Location (i.e. Latitude and Longitude (minimum 6 digits after the decimal), Neighborhood, Subdivision, Geographic Boundaries, Driving Directions, etc.)**

All 69 of the identified properties are located in the unincorporated area of Mills County, with the majority of the properties being within the corridor between Interstate 29 and the Missouri River basin. Attached you will find mapping which identifies the properties in question.


#### IV. Work Schedule


A. List the major milestones for this project.

Task	Months/Years from Award		Responsible Party
	Start	Complete	
Receive Federal Grant Awards, Establish Grant Procedures	0	2	Mills County
Present Purchase Offers, Acquire Properties	2	33	Mills County
Asbestos Survey and Abatement	2	33	Mills County
Demolition of Properties Acquired	2	33	Mills County
Federal Grants Closeout	34	36	Mills County
<b>Total Project Duration:</b>	<b>36</b>		

#### V. Certifications

To the best of my knowledge and belief, I certify that all data in this application packet is complete, true and correct. The governing body of the applicant has duly authorized this document and hereby applies for assistance as documented in this application. The applicant understands that the project shall not proceed until Flood Mitigation Board approval is granted.

  
 Signature of the Chief Executive Officer  
 Carol Vinton  
 Name of the Chief Executive Officer  
 Chairman, Board of Supervisors  
 Title  
 Mills County  
 Organization  
 September 10, 2019  
 Date  
 (712) 527-4729  
 Phone Number

  
 Signature of the Authorized Representative  
 Larry Hurst  
 Name of Authorized Representative  
 Director  
 Title  
 Mills County Emergency Management Agency  
 Organization  
 September 10, 2019  
 Date  
 Courthouse - 418 Sharp Street  
 PO Box / Street Address  
 Glenwood, IA 51534  
 City, State and Zip Code  
 (712) 527-3643  
 Phone Number  
[Lhurst@millscliyema.org](mailto:Lhurst@millscliyema.org)  
 Email Address

## Project Plan

Applicant: Mills County

Political subdivision shall attach to the Flood Recovery Project Application the project plan.

Project plan shall include:

**1. a. A detailed description of the project Scope of Work.**

i. How the project supported flood response or will support future flood recovery and flood mitigation activities.

Unincorporated area of Mills County encountered severe flooding during the Federal declared disaster with an incident period of March 12, 2019 to June 15, 2019. All areas within Mills County from the Missouri River to the Loess Hills were inundated with flood waters ranging from 2 feet to 8 feet and remaining for greater than 30 days. The flooding was a direct result of elevated waters in the Missouri River, Platte River, and various levee breaches along the Missouri River. From this event approximately 200 properties were affected by the flood waters within Mills County unincorporated. From these properties, 65 property owners (66 Structures) of substantially damaged homes (<50% damage) have indicated the desire to participate in the Hazard Mitigation Grants Program (HMGP) acquisition project and 4 remaining property owners expressed interest in allowing the demolition of their property as the structures have been designated public health and safety concerns. As a result, Mills County is submitting an HMGP application to voluntarily acquire the 65 identified properties which will allow for the properties to be removed and deed restricted as open space in perpetuity. In conjunction with the HMGP application, Mills County has submitted all required documentation to FEMA Public Assistance to write and obligate a project worksheet to reimburse funds spent to demolish the identified 69 properties. By participating within the HMGP acquisition all properties acquired are required to be deed restricted as open space in perpetuity. Which would remove all structures and life from harms way going forward providing 100% mitigation.

ii. Map(s) identifying project area.

See attached maps showing the properties and locational area within Mills County

**2. a. An estimated cost of the project (detailed budget):**

i. A detailed description of the amount of funds expended to date and the funding source.

Attached are the supporting documents for the budget summary on Tab A. Mills County has not expended any funds towards these projects as of yet as the projects as the applications are still being finalized with required items being completed at this time. Mills County has let the bid packet for Appraisal work which needs to be completed prior to the HMGP application being completed. Therefore, any money needed from the Flood Recovery Fund will need to be obtained within the very near future to cover the application pre-award amounts as well as the beginning of the acquisitions.

**3. a. If available: A copy of the application(s) from other funding sources and subsequent approval letter(s).**

Both the HMGP application and PA demolition project worksheets are in the development stage with the HMGP application nearing the completion and approval. All appraisals and Environmental Historical Preservation reviews must be completed prior to application submittal/approval.

**STATE OF IOWA  
DESIGNATION OF APPLICANT'S AUTHORIZED REPRESENTATIVE**

Larry Hurst is hereby authorized to execute on behalf of  
(Name of Representative)

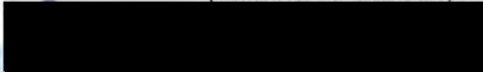
Mills County this mitigation project and to file it with  
(Applicant Entity)

Iowa Homeland Security and Emergency Management (HSEMD) for the purpose of obtaining financial assistance under the Flood Mitigation Bill, Senate File 2217.

Signed SEP 10 2019  
(Date)


Carol Vinton, Chairman Board of Supervisors

Chief Executive Officer  
(Print Name and Title)


  
(Signature)

Larry Hurst, Director

Authorized Representative  
(Print Name and Title)

  
(Signature)

Attested: Tyler Lootnjer, Deputy County Attorney  
(Print Name and Title)

  
(Signature)

# SUBSTITUTE W 9 / VENDOR UPDATE FORM

(Please print or type except for signature)

In order for the State of Iowa to pay you the amount that is due to you and to comply with the IRS regulations on reporting these payments, we are requesting the following information. Failure to provide this information will result in withholding of payment.

### BOX A

**Are you/your business:** YES NO

Individual [I]  YES  NO

or Sole Proprietorship [S]  YES  NO

If the answer to both was no, please complete Box B.

If you answered yes to either item, please provide Your Social Security number:

\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_-

AND

Complete the Name and Address below:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI \_\_\_\_\_

Doing Business As: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### BOX B

**Is your business:** YES NO

Corporation [C]  YES  NO

Partnership [P]  YES  NO

Estate of Trust [E]  YES  NO

Public Service Corp [U]  YES  NO

Government [G]  YES  NO

Other [O]  YES  NO

Please Explain: \_\_\_\_\_

Please provide us with your

**Federal Employer Identification number:**

\_\_\_\_\_

AND

Complete the Name and Address below:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI \_\_\_\_\_  
Hurst Larry C

Doing Business As: \_\_\_\_\_

**Mills County**

Address: \_\_\_\_\_  
**Courthouse - 418 Sharp Street**

Address: \_\_\_\_\_

City, State Zip  
**Glenwood, IA, 51534**

### CERTIFICATION MUST BE SIGNED BY VENDOR

**Certification - Under penalties of perjury, I certify that:**

- (1) The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- (2) I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividend, or (c) the IRS has notified me that I am no longer subject to backup withholding.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

SEP 10 2019

### FOR OFFICE USE ONLY (Refer to Procedure 270.450 for more details)

From: \_\_\_\_\_  Add

Dept: \_\_\_\_\_  Change  
(Include vendor code and changes only)

Contact: \_\_\_\_\_  Delete

Added For Purchasing: \_\_\_\_\_ Reason: \_\_\_\_\_

Yes  No



### Minority Impact Statement

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code Section 8.11, all funding applications submitted to the State of Iowa shall include a Minority Impact Statement. This is the state's mechanism to require applicants to consider the potential impact of the project's proposed programs or policies on minority groups.

**Please choose the statement(s) that pertains to this application. Complete all the information requested for the chosen statement(s).**

- The proposed project programs or policies could have a disproportionate or unique **positive** impact on minority persons.

Describe the positive impact expected from this project

Indicate which group is impacted:

- Women
- Persons with a Disability
- Blacks
- Latinos
- Asians
- Pacific Islanders
- American Indians
- Alaskan Native Americans
- Other

- The proposed project programs or policies could have a disproportionate or unique **negative** impact on minority persons.

Describe the negative impact expected from this project

Present the rationale for the existence of the proposed program or policy.

Provide evidence of consultation of representatives of the minority groups impacted.

Indicate which group is impacted:

- Women
- Persons with a Disability
- Blacks

- Latinos
- Asians
- Pacific Islanders
- American Indians
- Alaskan Native Americans
- Other

The proposed project programs or policies are **not expected to have** a disproportionate or unique impact on minority persons.

Present the rationale for determining no impact.

Requesting Flood Recovery Funds to offset Mills County match requirement for a HMGP Project to further reduce any further economic hardship incurred by this incident. This project has no impact to any one minority

I hereby certify that the information on this form is complete and accurate, to the best of my knowledge:

Larry Hurst  
Printed Name

Director

[Redacted Signature]  
Signature

SEP 10 2019  
Date

**Definitions**

"Minority Persons", as defined in Iowa Code Section 8.11, mean individuals who are women, persons with a disability, Blacks, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.

"Disability", as defined in Iowa Code Section 15.102, subsection 5, paragraph "b", subparagraph (1):  
b. As used in this subsection:

(1) "*Disability*" means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.

"Disability" does not include any of the following:

- (a) Homosexual or bisexuality.
- (b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders.
- (c) Compulsive gambling, kleptomania, or pyromania
- (d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.

"State Agency", as defined in Iowa Code Section 8.11, means a department, board, bureau, commission, or other agency or authority of the State of Iowa.